

**DR. A.P.J. ABDUL KALAM TECHNICAL UNIVERSITY  
LUCKNOW**



**Rules and Regulations**

**For**

**Master of Computer Applications  
(MCA)**

**On**

**Choice Based Credit System**

**(Effective from the Session: 2016-17)**

# **Dr. A.P.J. Abdul Kalam Technical University Lucknow**

## ***CHOICE BASED CREDIT SYSTEM (CBCS) ORDINANCE GOVERNING THE DEGREE OF MASTER OF COMPUTER APPLICATIONS (MCA)***

### **CHOICE BASED CREDIT SYSTEM (CBCS)**

The choice based credit system provides flexibility in designing curriculum and assigning credits based on the course content and hour of teaching. The choice based credit system provides an opportunity for the students to choose courses from the prescribed courses comprising core, elective and open elective courses. The CBCS provides a cafeteria type approach in which the students can take courses of their choice, learn at their own pace, undergo additional courses and acquired more than the required credits, and adopt an interdisciplinary approach to learning. The courses shall be evaluated on the grading system, which is considered to be better than the conventional marks system. It is necessary to introduce the grading system to make the uniformity among all technical institutions of India. This will benefit the students to move across institutions within India to begin with and across countries. The uniform grading system will also enable potential employers in assessing the performance of the candidates. In order to bring uniformity in evaluation system and computation of the Cumulative Grade Point Average (CGPA) based on student's performance in examinations, the AICTE has formulated the guidelines to be followed.

### **DEFINITIONS OF KEY WORDS:**

- (i) University:** Dr. APJ Abdul Kalam Technological University, Lucknow (APJAKTU).
- (ii) Academic Year:** Two consecutive (one odd + one even) semesters constitute one academic year.
- (iii) Semester:** Each semester will consist of 15-18 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled from July to December and even semester from January to June.
- (iv) Choice Based Credit System (CBCS):** The CBCS provides choice for students to select from the prescribed courses (*core, elective and Foundation Courses*).
- (v) Credit Based Semester System (CBSS):** Under the CBSS, the requirement for awarding a degree or certificate is prescribed in terms of number of credits to be earned by the students.
- (vi) Programme:** An educational programme leading to award of a Degree.
- (vii) Course:** Usually referred to, as papers is a component of a programme. All courses need not carry the same weightage. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/tutorials/laboratory work/ field work/ outreach activities/project work/ vocational training/viva/ seminars/ term papers/assignments/ presentations/ self-study etc. or a combination of some of these.
- (viii) Branch: Master of Computer Applications (MCA).**
- (ix) Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters A, B, C, D, E and F.
- (x) Grade Point:** It is a numerical weightage allotted to each letter grade on a 10-point scale.

- (xi) **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.
- (xii) **Credit Point:** It is the product of grade point and number of credits for a course.
- (xiii) **Semester Grade Point Average (SGPA):** It is a measure of academic performance of student/s in a semester. It is the ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
- (xiv) **Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points earned by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.
- (xv) **First Attempt:** If a student has completed all formalities and become eligible to attend the examinations and has attended at least one subject of passing, such attempt (first sitting) shall be considered as first attempt.
- (xvi) **Transcript or Grade Card or Certificate:** Based on the grades earned, a grade sheet/certificate shall be issued to all the registered students at the end of every academic year. The grade sheet/certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of both semesters and CGPA earned till that academic year.

The CBCS provides choice for students to select from the prescribed courses. Sequencing Plan for the MCA Post Graduate Degree Curriculum

**Semesters**

**Course Coverage**

- I & II Foundation Course for Computer Applications and Programming Techniques, Mathematical Foundations, Numerical & Statistical Techniques and Course on Computer Organizations and Entrepreneurial Skills
- III-IV Core Courses including Design & Development of Applications, Design & Analysis of Algorithms, Operating Systems, Humanities, Applications of Information Systems, Web Application Development, Artificial Intelligence, Elective Courses, Mini Project Work
- V-VI Mandatory Courses of Computer Applications and Open Elective Courses, Project Work, and Industrial Project

**Credit Structure for Course Work**

Lectures (hrs/wk/Sem)	Tutorial (hrs/wk/ Sem)	Lab. Work (hrs/wk/Sem)	Credits
3	1	0	4
2	1	0	3
0	1	0	1
0	0	2	1
0	0	3	2
0	1	3	2
0	1	2	2

## **1. ADMISSION**

- 1.1** Admission to MCA first year in I<sup>st</sup> Semester and lateral admission in MCA Second year in III Semester (for BCA/ B.Sc. (IT)/ B.Sc. (Comp. Sc.) candidates only will be made as per the rules prescribed by the Academic Council of the Dr. A.P.J. Abdul Kalam Technical University (APJAKTU) Lucknow.
- 1.2** Admission on migration of a candidate from any other University to the University is not permitted.

## **2. ELIGIBILITY FOR ADMISSIONS**

### **2.1 Admission to MCA First Year through Entrance Examination:**

For admission to first year of MCA in any institution affiliated to AKTU, Lucknow, a candidate must have passed Bachelors degree course of 03 Years minimum duration from any recognized Indian University; or its equivalent, recognized by A.I.U. securing minimum 50% (45% for SC/ST) marks in aggregate. Candidate must have passed Mathematics at 10+2 level or Graduation level.

### **2.2 Admission to MCA Second Year through Lateral Entry Scheme:**

For Admission to 2<sup>nd</sup> year of MCA course (Lateral Entry), in any institution affiliated to AKTU, Lucknow, a candidate must have passed Bachelors degree course of minimum three years duration in BCA, B.Sc (Information Technology/ Computer Science) from any recognized Indian University; or its equivalent, recognized by A.I.U. securing minimum 50% (45% for SC/ST) marks in aggregate. The candidate must have passed Mathematics at 10+2 level or Graduation level.

- 2.3 Direct admission on vacant seats at institution/college level:** The eligibility criteria for direct admission on seats remaining vacant in first year/ Second Year (through Lateral Entry), after entrance examination counseling, shall be such as may be notified from time to time.
- 2.4** The Academic Council shall have power to amend or repeal the eligibility criteria laid down at clause 2.1, 2.2 and 2.3, as per the guidelines of AICTE.

## **3. ATTENDANCE**

- 3.1** Every student is required to attend all the Lectures, Tutorials, Practical Classes and other prescribed curricular and co-curricular activities. The attendance can be condoned up to 25% on medical grounds or for other genuine reasons beyond the control of students.
- 3.2** A further relaxation of attendance up to 15% for a student can be given by Head of Institution/College provided that he/she has been absent with prior permission of the Head of the institution/college for the reasons acceptable to him.

**3.3** No student will be allowed to appear in the end semester examination if he / she do not satisfy the overall average attendance requirements of Clause Nos. 3.1, and 3.2. Such candidate(s) shall be treated as having failed and will be further governed by clause no. 4.2 & 4.3.

**3.4** The attendance shall be counted from the date of admission in the college or start of academic session whichever is later.

#### **4. Duration of Course**

**4.1** Total duration of the MCA Course shall be 3 years, each year comprising two semesters. Each semester shall normally have teaching for the 90 working days or as prescribed by A.I.C.T.E. from time to time.

**4.2** The student admitted to 1st year MCA Course shall complete the course within a period of five (05 Years) Academic Years from the date of first admission, failing which he/she has to discontinue the course.

**4.3** The students admitted under Lateral Entry scheme (2nd Year of MCA Course) shall complete the course within a period of Four (04) academic years from the date of first admission, failing which he/she has to discontinue the course.

**4.4** A Student, who has failed twice in first year due to any reason (either due to his/her non-appearance or he/she being not permitted to appear in semester examinations) shall not be allowed to continue his/her studies further. Provided further that if a student wishes to continue third time in first year he/she may be allowed on the terms and conditions laid down by the University for such permission but the maximum time allowed for completing the course will remain the same as in clause 4.2 and 4.3.

**4.5** The minimum credit requirement for MCA Degree is 144 credits.

#### **5. CURRICULUM**

**5.1** The 03 Year/ 02 Year curriculum has been divided into 06/ 04 Semesters and shall include Lectures, Tutorials, Practical Labs, Seminars and Projects etc. in addition to industrial training as defined in the scheme and executive instructions issued by the University from time to time.

**5.2** The curriculum will also include other curricular, co-curricular and extracurricular activities as may be prescribed by the University from time to time.

**5.3** The subjects listed in semester I or II for MCA will be as per Course Structure of MCA Program and shall not be offered exactly in the same sequence.

#### **6. CHANGE OF COLLEGE**

**6.1** Change of College shall not be permitted.

**6.2** Change of study center shall not be permitted

## **7. EXAMINATION**

- 7.1 The performance of a student in a semester shall be evaluated through continuous class assessment and end semester examination. The continuous assessment shall be based on class tests, assignments/tutorials, quizzes/viva-voce and attendance. The marks for continuous assessment (Sessional marks) shall be awarded at the end of the semester. The end semester examination shall be comprised of written papers, practicals and viva-voce, Record of Lab Work, Project Work, Design Reports or by means of any combination of these methods.
- 7.2 The distribution of marks for sessional, end semester theory papers, practicals and other examinations, seminar, project and industrial training shall be as prescribed by the University in prescribed Course Structure. The practical, viva-voce, projects and reports shall be examined/evaluated through internal and external examiners as and when required, as per University guidelines.
- 7.3 The marks obtained in a subject shall consist of marks allotted in end semester theory paper and sessional work.

## **8. ELIGIBILITY OF PASSING**

- 8.1 A student who obtained Grades A<sup>+</sup> to E shall be considered as passed. If a student secured D grade, he /she has to reappear for the examination. It is mandatory for a student to earn the required credits as mentioned in each semester.
- (a) For a pass in a Theory Subject, a student shall secure minimum of 30% of the maximum marks prescribed in the University Examination and 40% of marks in the aggregate marks in the subject including sessional marks. i.e. Minimum Passing Grade is D.
  - (b) For a pass in a Practical/Project/Viva-voce examination, a student shall secure a minimum of 50% of the maximum marks prescribed for the University Examination in the relevant Practical/Project/Viva-voce and 40% of marks in the aggregate marks in the Practical/Project/Viva-voce including sessional marks i.e. Minimum Passing Grade in a course is D.
- 8.2 The students who do not satisfy the condition 8.1 or the student who remains absent shall be deemed to have failed in that subject and may reappear for the University examination in the subsequent examinations. However, the Sessional marks awarded to the student/s at previous attempt in the concerned subject will be carried forward.
- 8.3 A student may, at his/her desire, opt to abandon his/her performance of a semester in following manner.
- (a) A student may opt to abandon his/her performance only in University Examination of the Semester.
  - (b) A student may opt to abandon his/her Total Performance of the Semester which includes performance in University Examination and Sessional Marks.
  - (c) A student may opt to abandon his/her performance in University Examination of any or both semesters of the same academic year only.

- (d) A student shall be allowed to abandon the performance maximum twice during the entire course of study.
- (e) Performance of a semester, once abandoned, can not be claimed again.

8.4 The student, who opts to abandon the performance of a semester as per clause 8.3, shall abandon performance in all the courses of that semester, irrespective of the fact whether the student has passed or failed in any subject of that semester.

8.5 A student, who opts to abandon the total performance of the semester including sessional marks, has to take readmission for the relevant semester. Readmission to the First semester in such cases shall not be considered as fresh admission i.e., the student will continue to have the same University Roll Number, which was allotted earlier.

8.6 The student, who opted to abandon his / her performance only in the University examination of a semester and does not desire readmission, shall be permitted to re-appear for examinations of all the subjects of the semester in the subsequent examinations as an Ex-Student. However, the sessional marks obtained by the student in the abandoned semester shall be retained.

8.7 Such students who opted to abandon the performance at final year are eligible for the award of Class and Distinction at the MCA degree level, but are not eligible for the award of ranks.

8.8 The student who passes a course of a semester as per 8.1 shall not be allowed to appear for the same again, unless he/she opts for *abandoning of results* as per 8.3-8.7.

8.9 A student shall be declared to have completed the program of MCA degree, provided the student has undergone the stipulated course work as per the regulations and has earned **144** Credits.

## **9. ELIGIBILITY FOR PROMOTION**

9.1 There shall not be any restriction for promotion from an odd semester to the next even semester.

9.2 For promotion from even semester to the next odd semester (i.e. of the next academic year) the student has secured 24 credits in the immediately preceding two semesters including theory and practical credits.

### **Minimum Credit Threshold for Promotion**

<b>Check Point</b>	<b>Credit Threshold</b>
First Year to Second Year	24 Credits in First Year
Second Year to Third Year	24 Credits in Second year

9.3 The result of the semester shall be declared pass only on securing E or above grades in all subjects and minimum Semester Grade Point Average (SGPA) is 5.0.

9.4 Student himself can decide to abandon the performance of any or both the semesters of same academic year as per clause 9.3 and reappear in abandoned semester examination as per clauses 8.4, 8.5 & 8.6.

## **10. CARRYOVER SYSTEM**

**10.1** Following rules shall be followed for carry over papers:

(a) A candidate who satisfies the requirements of clause 8.2 (a) will be required to appear in those theory papers / practicals during respective end semester exams in which he/she failed.

(b) A candidate satisfying clause 8.2 (b) shall be required to exercise his/her choice of theory papers in which he/she desires to appear in the examination to fulfill the requirements of clause 8.1(a).

(c) A candidate shall be required to exercise his/her choice of minimum theory papers in which he/she desires to appear in the examination for improvement to fulfill the requirements of clause 9.3.

(d) Candidate appearing for carry over paper in any semester shall be examined with the examination paper of that subject running in that semester.

**10.2** All carryover examinations shall be held only with end semester examination.

## **11. RE-ADMISSION IN THE INSTITUTION/ COLLEGE**

A candidate may be allowed for re-admission provided he/she satisfies one of the following conditions:

(a) A candidate is declared fail.

(b) A candidate did not appear in a semester examination / or he/she was not granted permission to appear in the examination.

(c) A candidate has been detained by the institute and subsequently has been permitted to take re-admission.

(d) A candidate has own desire to abandon the performance of semester(s).

## **12. COURSES**

**12.1** There will be two types of courses.

(i) **Core Courses:** This is the course which is to be compulsorily studied by a student as a core requirement to complete the requirements of a program in a said discipline of study.



- (ii) **Elective Courses:** This is course, which can be chosen from the pool of papers. It may be supportive to the discipline/ providing extended scope/enabling an exposure to some other discipline / domain / nurturing student proficiency skills.

**12.2** The minimum number of students to be registered for an Elective to be offered shall be not less than twenty.

**12.3** A student shall exercise his option in respect of the electives and register for the same at the beginning of the concerned semester. The student may be permitted to opt for change of elective subject within 15 days from the date of commencement of the semester as per the calendar of the University.

### 13. COMPUTATION OF SGPA AND CGPA

**13.1** The Dr. A.P.J. Abdul Kalam Technical University (APJAKTU) Lucknow adopts absolute grading system wherein the marks are converted to grades, and every semester results will be declared with semester grade point average (SGPA) and Cumulative Grade Point Average (CGPA). The CGPA will be calculated every semester, except the first semester. The grading system is with the following letter grades and grade points scale as given below:

Level	Outstanding	Excellent	Very Good	Good	Above Average	Average	Poor	Fail
Letter Grade	A <sup>+</sup>	A	B <sup>+</sup>	B	C	D	E	F
Grade Points	10	9	8	7	6	5	4	00
Score (Marks) Range (%)	≥ 90 (90-100)	<90 (80-89)	<80, ≥70 (70-79)	<70, ≥60 (60-69)	<60, ≥50 (50-59)	<50, ≥45 (45-49)	<45, ≥40 (40-44)	< 40 (0-39)

**13.2** A student obtaining Grade 'F' shall be considered failed and will be required to reappear in the examination. Such students after passing the failed subject in subsequent examination/s will be awarded with 'E' grade irrespective of marks he/she scores in the subsequent examination/s. Number of attempts taken to clear a subject/s shall be shown in the transcripts.

**13.3** The University has right to scale/moderate the theory exam/practical exam/sessional marks of any subject whenever required for converting of marks in to letter grades on the basis of the result statistics of university as in usual practice.

- The modality for moderation of marks before the declaration of result shall be decided by a committee of Pro-Vice Chancellor, Dean UG, Assoc. Dean UG and Controller of Examination.
- The modality for moderation of marks if needed after the declaration of result shall be decided by a committee of Pro-Vice Chancellor, Dean UG, Assoc. Dean UG, Controller

of Examination and an external member not below the rank of Professor nominated by the Vice Chancellor.

- (c) If the candidate(s) appeared in the examination but theory marks are not available due to missing of copy by any reason, the average marks may be awarded as decided by the committee mentioned in 13.3(a). In case of missing/unavailable of sessional marks, Controller of Examination can take decision as per the provision laid down by the Examination Committee.
- (d) The Committee defined in 13.3 (a) shall also fix up the responsibility and recommend the punishment for occurrence of such case(s) in 13.3(c).
- (e) All the matters defined under 13.3(a) to 13.3 (d) shall be executed subject to the approval of Academic Council of the APJAKTU.

### 13.4 Computation of SGPA and CGPA

The following procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

(a) The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$\text{SGPA} (S_i) = \frac{(C_i \times G_i)}{C_i}$$

where  $C_i$  is the number of credits of the  $i$ th course and  $G_i$  is the grade point scored by the student in the  $i$ th course.

(b) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$\text{CGPA} = \frac{(C_i \times S_i)}{C_i}$$

where  $S_i$  is the SGPA of the  $i$ th semester and  $C_i$  is the total number of credits in that semester.

(c) The SGPA and CGPA shall be rounded off to 2 decimal places and reported in the transcripts.

### Illustration for Computation of SGPA and CGPA

#### Computation of SGPA Illustration No.1

Course	Credit	Grade letter	Grade point	Credit Point (Credit x Grade)
Course 1	4	B <sup>+</sup>	8	4x8 = 32
Course 2	4	C	6	4x6 = 24
Course 3	4	B	7	4x7 = 28

Course 4	3	A <sup>+</sup>	10	3x10= 30
Course 5	3	D	4	3x4 = 12
Course 6	2	C	6	2x6 = 12
Course 7	2	A	9	2x9 = 18
Course 8	2	C	6	2x6 = 12
Total	24			168

Thus, SGPA= 168/24=7.00

### Illustration No.2

Course	Credit	Grade letter	Grade point	Credit Point (Credit x Grade)
Course 1	4	B <sup>+</sup>	8	4x8 = 32
Course 2	4	C	6	4x6 = 24
Course 3	4	B	7	4x7 = 28
Course 4	3	A <sup>+</sup>	10	3x10= 30
Course 5	3	F	0	3x0= 00
Course 6	2	C	6	2x6 = 12
Course 7	2	A	9	2x9 = 18
Course 8	2	C	6	2x6 = 12
Total	24			156

Thus, SGPA= 156/24=6.50

### Illustration No.2 (a)

Course	Credit	Grade letter	Grade point	Credit Point (Credit x Grade)
Course 5	3	E	4	3x4 = 12

Ci (First Attempt)156+Ci (subsequent attempt)12= 168

Thus, SGPA= 168/24=7.00

### Illustration No.3

Course	Credit	Grade letter	Grade point	Credit Point (Credit x Grade)
Course 1	4	B <sup>+</sup>	8	4x8 = 32
Course 2	4	C	6	4x6 = 24
Course 3	4	B	7	4x7 = 28
Course 4	3	A <sup>+</sup>	10	3x10= 30
Course 5	3	A	9	3x9= 27
Course 6	2	C	6	2x6 = 12
Course 7	2	A	9	2x9 = 18
Course 8	2	C	6	2x6 = 12
Total	24			183

Thus,  $SGPA = 183/24 = 7.63$

$CGPA = 24 \times 7.00 + 24 \times 7.63 / 48 = 7.3125$

***CGPA after Final Semester***

Sem.- 1	Sem. - 2	Sem. - 3	Sem. - 4	Sem. - 5	Sem. - 6
Credit: 24	Credit : 24	Credit : 27	Credit : 27	Credit :24	Credit : 24
SGPA:7	SGPA:8.5	SGPA:9.2	SGPA:6.86	SGPA:8.18	SGPA:7.73

Thus,  $CGPA = 24 \times 7 + 24 \times 8.5 + 27 \times 9.2 + 27 \times 6.86 + 24 \times 8.18 + 24 \times 7.73 = 7.92$

**13.5 Transcript (Format):** Based on the above recommendations on Lettergrades, grade points, SGPA and CCPA, the transcript for each semester and a consolidated transcript indicating the performance in all semesters may be issued.

## 14. CONVERSION OF GRADES INTO PERCENTAGE

Conversion formula for the conversion of CGPA into Percentage is  $CGPA \text{ Earned} \times 10 = \text{Percentage of marks scored}$ .

**Illustration:**  $CGPA \text{ Earned} 7.92 \times 10 = 79.2\%$

## 15. AWARD OF DIVISION, RANK AND MEDALS

**15.1** Division shall be awarded only after the final semester examination based on integrated performance of the candidate for all the six semesters (four semesters for lateral entry) as per following details.

(a) A candidate who qualifies for the award of the degree securing E or above grades in all subjects pertaining to all semesters in his/her first attempt within six consecutive semesters (three academic years)/ four consecutive semesters (two academic years) as applicable, and in addition secures a CGPA of 7.5 and above for the semesters I to VI and in case of lateral entry ( III to VI) shall be declared to have passed the examination in **FIRST DIVISION WITH HONOURS**.

(b) A candidate who qualifies for the award of the degree by securing E or above grades in all subjects of all the semesters within a maximum period of six semesters/four semesters as applicable, after his/her commencement of study in the 1st/3<sup>rd</sup> semester and secures CGPA not less than 6.5 shall be declared to have passed the examination in **FIRST DIVISION**.

(c) All other candidates who qualify for the award of degree by securing E or above grades in all subjects of all semesters within a maximum period of six / four semesters as applicable, after his/her commencement of study in the 1st/3<sup>rd</sup> semester an addition

secures CGPA not less than 5.0 shall be declared to have passed the examination in SECOND DIVISION.

**15.2** For award of ranks a minimum of 10 students should have appeared in the 6<sup>th</sup> semester examination. The total number of ranks awarded shall be 10% of total number of students appeared in 6<sup>th</sup> semester or 10 students, whichever is less.

**Illustration:**

1. If 1028 students appeared for the 6<sup>th</sup> semester in MCA, the number of ranks to be awarded for MCA will be 10.

2. If 90 students appeared for the 6<sup>th</sup> semester in MCA, the number of ranks to be awarded for MCA will be 09.

For award of rank in MCA, the CGPA secured by the student from

- (a) 1<sup>st</sup> to 6<sup>th</sup> semester for the students admitted to MCA Program from 1st year, and
- (b) 3<sup>rd</sup> to 6<sup>th</sup> semester for the students admitted to MCA Program from 2nd year (Lateral Entry) shall be considered.

A student shall be eligible for a rank at the time of award of degree in MCA, provided the student

- (a) Has passed 1<sup>st</sup> to 6<sup>th</sup> (students joining from 1<sup>st</sup> semester) or 3<sup>rd</sup> to 6<sup>th</sup> (in case of lateral entry) semester in all the subjects in first attempt only
- (b) Has not repeated/rejected any of the lower semesters.

If two students get the same *CGPA*, the tie should be resolved by considering the number of times a student has obtained higher *SGPA*; but, if it is not resolved even at this stage, the number of times a student has obtained higher grades like A<sup>+</sup>, A, B<sup>+</sup>, B etc shall be taken into account in rank ordering of the students in a program.

**15.3** The Gold, Silver and any other Medals as decided by the university shall be awarded to students falls in the top ranks of various courses as per university rules.

## **16. SCRUTINY AND REVALUATION**

**16.1** Scrutiny shall be allowed in only theory papers.

**16.2** Revaluation of theory/practical papers is permitted only with certain conditions as laid down by university.

## **17. UNFAIR MEANS**

Cases of unfair means shall be dealt as per the rules and regulations of the University.

## **18. AWARD OF SESSIONAL MARKS**

Sessional marks for theory subjects, practicals and project shall be awarded as prescribed and at present the break-up of sessional marks shall be as follows:

(a) Theory Subjects :

(i) Class test which will comprise 20 % of total theory marks with two mid-term tests of equal weightage.

(ii) Teacher Assessment Tutorial/Assignment/ Quizzes/ Attendance comprises 10% of total theory marks.

(b) Practical:

(i) Two mid-term viva-voce/tests of equal weightage 30% of total Practical marks.

(ii) Teacher Assessment: Lab, Record/ Attendance 20% of total Practical marks.

(c) Make-up test may be held only for those students who could not appear in any one of mid-term class tests due to genuine reasons for which the prior permission from the Head of Institution/College was taken. Make up test shall ordinarily be held about two weeks before the semester examination. The syllabus for the make-up test shall be the whole syllabus covered by the subject teacher up to that time.

## **19. AWARD OF SEMINAR INDUSTRIAL TRAINING, EDUCATIONAL TOUR MARKS AT INSTITUTION/COLLEGE LEVEL**

**19.1** The marks of Seminar, Industrial Training, Educational tour marks shall be awarded on the following basis:

(i) Write-up / Report 50%

(ii) Presentation 50%

**19.2** The marks in Seminar, Industrial Training and Educational Tour shall be awarded by a committee consisting of following members:

(i) Head of the Department or his/her nominee.

(ii) Concerned Officer in charge.

**(iii)** Senior Faculty Member of the department nominated by the Head of Department.

## **20. CANCELLATION OF ADMISSION**

The admission of a student at any stage of study shall be cancelled if:

(i) He / She is not found qualified as per AICTE / State Government norms and guidelines or the eligibility criteria prescribed by the University. or

(ii) He / She is found unable to complete the course within the stipulated time as prescribed in clause 4.2 or

(iii) He / She is found involved in creating indiscipline in the Institution / College or in the University.

**21.** The Academic Council shall have the power to relax any provision provided in the ordinance in any specific matter/situation subject to the approval of Executive Council of the University.

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