

Printed Pages : 3



AS-406/AS-401

(Following Paper ID and Roll No. to be filled in your Answer Book)

**PAPER ID : 199402**

Roll No.

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**B. Tech.**

(SEM. IV) THEORY EXAMINATION, 2014-15  
**TECHNICAL WRITING**

Time : 3 Hours]

[Total Marks : 80

NOTE : ALL SECTIONS ARE COMPULSORY  
Instructions and marks are indicated against each section-

**SECTION-A**

ANSWER THE FOLLOWING QUESTIONS IN 8×2=16  
30-40 WORDS EACH-

- 1) Discuss Communication Process with the help of a flow chart.
- 2) Give description of any technical object along with its working.
- 3) Differentiate between Active and Passive process of Listening.
- 4) Write short notes on Intonation and Stress.
- 5) Discuss the nature and aspects of Technical Writing.
- 6) Prepare a slogan on 'Clean India Campaign'.

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- 7) What do you understand by 'Minutes of the Meeting'?
- 8) What are the purposes of organizing a seminar, workshop or a conference?

### **SECTION-B**

ATTEMPT ANY THREE QUESTIONS

3×8=24

- 1) What are the differences between Review Articles and Research Articles?
- 2) Prepare a report on a technical fest organized by your college.
- 3) Discuss the Importance and Need of Technical Communication.
- 4) Write a paragraph on the topic 'India of my Dreams' using inductive method of paragraph development.
- 5) Write short notes on :
  - Proxemics
  - Chronemics

### **SECTION-C**

5×8=40

- 1) Discuss the listening process and the types of listening.

OR

How will you differentiate between Technical and General writing-?

- 2) What are the various stages in writing Thesis and Dissertation. Give difference between Dissertation and Thesis.

OR

What are the various steps in writing Technical Article and Scientific Article?

- 3) How does Non-Verbal cues help in increasing the effectiveness of a presentation ?

OR

What are the advantages and disadvantages of video-conferencing? Discuss types of video Conferencing-

- 4) Write short notes on:

- Jargons
- Clichés

OR

What is a report? What is its significance in the professional field? Prepare the layout of a Report-

- 5) What are the basic features of a Proposal? Draft a Proposal on any topic of your choice.

OR

Discuss Reading process with a help of a flow chart. Elaborate its various techniques.

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